

Drupal Basics

Training for your website

Rose Ziech
South Central Library System

Welcome

- Introductions
- A little about Drupal
- Some sites that use Drupal
 - [Monticello Public Library](#)
 - [Columbus Public Library](#)
 - [Beyond the Page](#)
 - [Drupal.org](#) and [Drupal Case Studies](#)

What we will cover today

- Accounts & Security
- Basic Pages (then a break)
- Finding Content
- Menu Links
- Articles
- Taxonomy (then a break)
- Event/Programs
- Gallery & Photo Album

Beta site address

<http://beta.yoursite.org/>

When your site goes live it will use:

<http://www.yoursite.org/>

Beta site logon page

<http://beta.yoursite.org/user>

When your site goes live it will use:

<http://www.yoursite.org/user>

Accounts & Security

- Local threats
- Worldwide threats
- How to protect your account
- Navigating your account

Content types

- Article
- Basic Page (we will start with this one)
- Event/Program
- Gallery
- Photo Album

Basic page

- Of long-term/permanent importance

For the first exercise, we'll focus on text formatting.

Page names with no file extension

<http://beta.yoursite.org/somepage>

(It doesn't end with ".htm" or ".html")

Basic page

- Linking to off-site URLs
- Linking to pages on your site
- Adding images

Basic page

- Linking to pages on your site

<http://beta.yoursite.org/calendar/month>

Finding content on your site

- Black toolbar: Content
- Gray toolbar: Find content
- Search

For this exercise we will find the Basic page you created.

Menu links

- Can be created and managed from the page or from the Menu system

For this exercise we will create menu links with both techniques.

Article

- Of temporary/time-sensitive importance

For this exercise we'll create an Article that will appear on the homepage.

Taxonomy

- Tags (categories) for different purposes

For this exercise we'll look at the list of Tags.

Event/Program

- Displayed on a page, on the Calendar, and possibly in other locations too

For this exercise we'll create an Event/Program.

Gallery & Photo Albums

- Gallery = a group of albums
- Photo Album = a group of images

For this exercise, we'll create a Gallery and a Photo album.

What we covered today

- Accounts & Security
- Basic Pages
- Finding Content
- Menu Links
- Articles
- Taxonomy
- Event/Programs
- Gallery & Photo Album

Questions

- What next?
- Extra stuff (if we have time)

Watch out for the overlay URL

<http://beta.yoursite.org/somepage#overlay=node/1/edit>

If you're making a link to a page, chop off the “#overlay=...” part. Don't link to the overlay.

File URLs can be prettier

Long & redundant:

<http://beta.yoursite.org/sites/beta.yoursite.org/files>

Or short & clean:

<http://beta.yoursite.org/files>